

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

April 14, 2014

Selectmen Present: Chair Betsy Hardwick and Scott Carbee

Staff Present: Town Administrator Michael Branley

Also present: James and Kelly Clark, Sue Jonas, Mike Tartalis, Tom Anderson, Betty Behrsing, Polly Freese, Tim Greene from Roberts and Greene, Budget Advisory Committee members Nick Wilder, Abby Dawson, Henry Kunhardt, and Charlie Pyle

CALL TO ORDER: Betsy called the meeting to order at 6:30 p.m.

Appointments

1. Auditor Tim Greene – Tim stated the audit again was a clean, unqualified opinion. He did note that the Town did not provide a management discussion and analysis again this year, which is a required supplement to the financial statements. Tim gave a brief overview of the Town's financial situation and it was discussed with the BAC and the Selectmen.

Charlie stated he and Mike had a discussion regarding the FIHS rent figure based on for the Annex Utilities used and asked the Board if they were agreeable with using the same percentages as last year. The Board agreed. Charlie said they also may need a short extension to the lease that ends in 2016 and suggested a future discussion regarding plans for the building, including timeframes.

Items to Sign

1. Payroll Manifest for 4/14/14
2. Payables Manifest for 4/14/14
3. Notice of Award for the 2nd NH Turnpike Bridge project. Betsy stated we have received approval from NH Department of Transportation to award the contract to the low bidder, George R. Cairns and Sons, Inc.

MOTION: Scott made a motion to sign the Notice of Award from the State of NH for the 2nd NH Turnpike Bridge. Seconded by Betsy. All in favor.

4. NH the Beautiful request to receive blue bags for clean-up days. Scott signed for the Board.
5. Letter from TD Bank regarding the Turnpike Grant Anticipation Note.

MOTION: Scott made a motion to approve the Grant Anticipation Note for \$400,000. Seconded by Betsy. All in favor.

6. Gravel Tax Levy for Map 3 Lot 51
7. Application for a veteran's tax credits to change over to surviving spouse benefits for Map 3 Lot 60 & Map 3 Lot 69-1
8. Application for veteran's tax credit for Map 6 Lot 48-3 – granted
9. Application for veteran's tax credit for Map 3 Lot 48 and Map 20 Lot 3 – denied because they did not demonstrate full-time residency
10. Demolition Permit Application for Map 8 Lot 16-4
11. Building Permit Application for Map 5 Lot 10
12. Letter to our elected officials related to Warrant Article 24
13. Timber grading chart for Map 4 Lot 8

New Business

1. Betsy announced that Maureen von Rosenvinge passed away yesterday. Scott stated no arrangements have been made yet.
2. Betsy also stated that the Board is planning to have a work session with Michael Petrovick this Wednesday at 4:30 p.m.

Correspondence

1. Current list of properties on pace to go to deed for overdue taxes.
2. Mike's Weekly Update 4/11/14
3. Police Weekly Report for week ending 4/6/14
4. Letter from Attorney General Department of Justice for a Trustees of Trust Funds Training Session on June 16, 2014.
5. Letter from Francestown Village Water Company regarding preserving drinking water.
6. Invitation from NH DES to the Annual Drinking Water Source Protection Conference on April 30, 2014.
7. Thank you letter from Monadnock family services.
8. Letter from Southwest Regional Planning Commission regarding their Fluvial Erosion Hazard Study.
9. Note from HealthTrust regarding our health insurance renewal rate being down by around 5% for us.
10. NH Municipal Management Association Monthly Meeting with Mike as a Panelist.
11. NH Board of Tax and Land Appeals which ruled in favor of the charitable status of the Francestown Village Water Company. Sue Jonas asked about some of the statements in the decision and the Board discussed them.
12. Mikes Weekly Update 4/4/14
13. Letter from CLD regarding the Turnpike bridge bids.

14. General Fund bank reconciliation for March.

Liaison Reports

Scott stated they will be having a SAC meeting this Thursday.

Appointments continued

2. James and Kelly Clark asked for the Board to rescind a Current Use Penalty because he said they had taken out a building permit but never built. Betsy showed a picture of a home that has been built and James said that building was on lot 47-2 and the penalty was assessed on 47-1. Betsy asked and James answered there are no improvements on 47-1. Mike stated the Assessor can update the records to show the penalty on the lot that the house was actually built on. There were questions regarding how the Assessor came up with the original Land Use Change Tax and Mike read the decision written up by the Assessor at the time. Mike said he will have the Assessor contact the Clark's and set up a time to go see the property to make the corrections.

Administrative Update

1. Mike said he found an intern to help with the processing of the inventory forms and filing. The Board agreed to move forward with this.
2. Mike said Mr. Bosman was interested in purchasing a Town parcel on Journey's End Road. There was a discussion and the Board decided to do some research and discuss it again at a later date.
3. Mike said he attended the electricity buying group meeting last week and they are looking at rates going up in December of approximately 10%. If the Board wants to stay with this group and renew for December, they will need to be prepared to move forward between May & August. The Board agreed they would like to stay with the group.
4. Mike said Capital Alarm is coming tomorrow to look at the Town Hall and Museum for the needed upgrades.

Polly said she had seen a Town Report from a town in Maine that included reports from the Governor, Senators and Representatives and thought this would be very informative to have in ours. The Board thought this was a good idea.

MOTION: Betsy made a motion to enter nonpublic session seconded by Scott pursuant to RSA 91-A:3, II (a) personnel.

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| Roll Call vote to enter nonpublic session: | Betsy Hardwick | Aye |
| | Scott Carbee | Aye |

The meeting room was cleared and the Board entered nonpublic session at 7:35 p.m.

At 8:10 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

NEXT BOARD OF SELECTMEN MEETING: April 21, 2014 at 6:30 p.m.

ADJOURNMENT: Betsy adjourned the meeting at 8:11 p.m.

Respectfully Submitted by Wendy Brien-Baker

Approved on May 6, 2014

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold